

Missouri Project Management Best Practices Manual Change Management Process

OVERVIEW

The Missouri Project Management Best Practices Manual Change Management Process ensures the Missouri Project Management Best Practices Manual remains current and accurate. The Best Practices Manual provides and promotes a common lexicon for discussing, writing about, and applying project management.

To ensure vitality, the Best Practices Manual must be reviewed from four perspectives: considering business strategy, IT strategy, industry best practices, and recommendations for enhancement. Input must be provided from the Information Technology Advisory Board (ITAB), Project Management Standing Committee (PMSC), Missouri certified project managers and professional publications such as the Project Management Body of Knowledge Guide (PMBOK) published by the Project Management Institute (PMI). Any time business strategies or IT strategies make a noticeable shift the Best Practices Manual Change Management Process may be required. Best Practices Manual reviews should occur every one to two years at a minimum.

The Missouri Project Management Best Practices Manual Change Management Process will be defined and controlled by the PMSC; however the ITAB or Missouri certified project managers may initiate actions.

The Best Practices Manual provides and promotes a common lexicon for discussing, writing about, and applying project management.

Four processes can trigger the change management process.

- ITAB Change Management Process
- Project Manager or PM Trainer Recommended Enhancements
- Industry Standard Review Process
- Missouri Best Practices Review Process

Depending on the process that triggered the vitality to begin, the flow to start the Change Management Process will differ.

ITAB Change Management Process – The Missouri Project Management Best Practices Review Committee will need to determine if the Best Practices Manual is impacted and/or a change to the Best Practices Manual is required.

Project Manager or PM Trainer Recommended Enhancements – The Missouri Project Management Best Practices Review Committee will need to determine if the recommended enhancement aligns with business and IT strategies, and if the Best Practices Manual is impacted and/or a change to the Best Practices Manual is required.

Industry Standard Review Process – The Missouri Project Management Best Practices Review Committee will need to review professional publications such as the Project Management Body

of Knowledge Guide (PMBOK) published by the Project Management Institute (PMI) to determine additions or changes to project management best practices, determine if they align with Missouri business and IT strategies, and determine if the Best Practices Manual is impacted and/or a change to the Best Practices Manual is required.

Missouri Best Practices Review Process - The Missouri Project Management Best Practices Review Committee will need to review the Missouri Project Management Best Practices Manual to determine if changes are needed to keep it current and accurate.

